
Minutes of the Borough Council Zelienople, PA

11/13/2017

7:30 PM Council-Regular

MasterID:

608

The November 13, 2017 meeting of the Zelienople Borough Council was called to order at 7:30 PM by Council President Allen Bayer in the Council Chambers. In attendance were, Council Members Vice President Andrew Mathew III, Ralph Geis, Mary Hess, Marietta Reeb, Gregg Semel (via telephone hookup) and Don Burgess. Mayor Thomas Oliverio was not present.

Borough Manager Donald Pepe, Police Chief Jim Miller, Solicitor John Stranahan, Engineer Tom Thompson, Public Works Director Chad Garland and Zoning and Codes Officer Shelly Kaltenbaugh were also present.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Allen Bayer

VISITORS

Henry O. Ziegler
Dan Fritch
Doug Foyle
Jen Semel
Matthew Edwards
Caleb Harshberger-Press

Dan Fritch gave an update on the Gateway project and thanked the Borough Public Works crew for putting up the Christmas Decorations on Main Street.

Jen Semel thanks Chad and his crew for moving and setting up the Christmas Display boxes in the Park and gave an update on the pool project.

CONSENT AGENDA:

A motion was made by Mr. Geis, second by Mr. Mathew, to approve the following:

- Minutes of the October 30, 2017 Meeting
- Transfer Funds \$100,000 from the Electric fund to the General Fund, if needed

Motion carried 7-0.

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OLD BUSINESS:

CONSIDER TO REAPPOINT RAY ROCCON TO CONTINUE AS A BOROUGH REPRESENTATIVE ON THE WESTERN BUTLER COUNTY AUTHORITY BOARD (WBCA)

A motion was made by Mr. Mathew, second by Mrs. Hess, to reappoint Mr. Roccon to another term of Five (5) years from 12/31/17 to 12/31/22.

Motion carried 7-0

AUTHORIZATION TO ADVERTISE PROPOSED ORDINANCE No. 856-17. AN ORDINANCE OF ZELIENOPLE BOROUGH AMENDING THE CODE OF ORDINANCES AT CHAPTER 285, STREETS AND SIDEWALKS, SECTION A-285-1 , ADDITIONS, IMPROVEMENTS AND NAME CHANGES TO RENAME ZIEGLER STREET BETWEEN MARKET STREET AND FRONT STREET TO MOHR STREET

A motion was made by Mr. Mathew, second by Mrs. Reeb, to authorize the borough manager to advertise proposed Borough Ordinance No. 856-17 for the purpose of renaming borough streets.

Motion carried 7-0.

NEW BUSINESS:

BILLS TO BE PAID - NOVEMBER 2017

A motion was made by Mr. Geis, second by Mrs. Hess, to authorize the "Bills to be Paid" for the month of November in the amount of \$ 685,795.64.

Motion carried 7-0

CONSIDER THE 2017 REINDEER 5K & 1 MILE RACE GET FIT FAMILIES EVENT

A motion was made by Mr. Geis, second by Mr. Burgess, to approve the request for this event with the following conditions;

- That the event is approved by Harmony Borough
- It is their responsibility to coordinate the event with the Borough Street Department and all Emergency Services.

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- Any signs must be small and not block views of traffic on any intersections. The sponsor must gain permission from all property owners to place these signs. They must also be removed as soon as the race is completed.
- Streets are not to be marked with paint of any kind.

Motion carried 7-0

CONSIDERATION OF APPROVAL OF COMMUNITY PARK REQUEST TO HOLD WAGON RIDES TO THE PARK VENUE FOR HOLIDAY EVENTS.

A motion was made by Mr. Mathew, second by Mrs. Reeb, to approve their request To allow Wagon Rides per the route noted in their submission for December 7 from 5:00 pm to 7:30 pm. The additional lighting is approved for to meet safety concerns raised by Chief Miller.

Motion carried 7-0

AUTHORIZE DRAW ON GENERAL OBLIGATION NOTE (G.O.N.) - PAY REQUISITION #11

A motion was made by Mr. Mathew, second by Mr. Burgess to authorize Pay Req. #11 to WesBanco Bank for a draw against the loan. The amount of Pay Requisition #11 is for \$140,192.83 and is for payment of invoices relating to contractor, consulting, and engineering invoices and electric system components for Main St. contracts, all of which relate to the Main Street Revitalization Project.

Motion carried 7-0.

CONSIDER CURB CUT REQUEST FOR 107 S. HIGH STREET

A motion was made by Mr. Geis, second by Mr. Mathew, to approve a curb cut request for 107 S. High Street. This is actually an increase in size of a cut that already exists. The cost will be borne by the homeowner making the request.

Motion carried 7-0.

CONSIDER APPROVAL OF THE UPDATED ZELIENOPLE BOROUGH CIVIL SERVICE RULES AND REGULATIONS

A motion was made by Mr. Mathew, second by Mr. Semel, to adopt/approve the updated Zelienople Borough Civil Service Rules and Regulations as recommended by the Civil Service Commission, The

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Chief of Police, the PMC and the HRC Committees as presented.

Motion carried 7-0.

CONSIDER PAY REQUISITION ESTIMATE #10 TO THE CONSTRUCTION CONTRACT FOR THE ZELIENOPLE BOROUGH REVITALIZATION STREETScape - ECMS PROJECT

A motion was made by Mr. Mathew, second by Mrs. Reeb, to approve the M and B Services LLC Pay Requisition Estimate No. 10 in the amount of \$15,369.05.

Motion carried 7-0

CONSIDER PAY REQUISITION ESTIMATE #1 TO THE CLAY STREET CURB REPLACEMENT PROJECT

A motion was made by Mr. Mathew; second by Mr. Geis to approve the Santamaria Landscape & Cement Contractors, Inc. Pay Requisition Estimate No. 1 in the amount of \$44,863.75.

Motion carried 7-0.

CONSIDER PAY REQUISITION ESTIMATE # 1 TO THE MAIN STREET REVITALIZATION KAUFMAN HOUSE EXTERIOR RENOVATION PROJECT

A motion was made by Mr. Mathew, second by Mr. Burgess, to approve the R & R Construction Company LLC Pay Requisitions Estimate No. 1 in the amount of \$46,569.63.

Motion carried 7-0.

The following three (3) actions were taken under one motion and vote for approval. A motion was made by Mr. Mathew, second by Mrs. Hess to:

CONSIDER CHANGE ORDER #3 TO THE CONSTRUCTION CONTRACT FOR THE ZELIENOPLE BOROUGH REVITALIZATION STREETScape - WEST SIDE HOP (CONTRACT 16-04)

To approve the M and B Services LLC's Change Order No. 3, changing the completion date to June 27, 2018.

CONSIDER CHANGE ORDER #1 TO THE CONSTRUCTION CONTRACT FOR THE ZELIENOPLE BOROUGH REVITALIZATION STREETScape – WEST SIDE HOP ELECTRICAL (CONTRACT 16-05)

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To approve the M and B Services LLC's Change Order No. 1, changing the completion date to June 27, 2018.

CONSIDER CHANGE ORDER #2 TO THE CONSTRUCTION CONTRACT FOR THE ZELIENOPLE BOROUGH ELECTRIC UTILITY (REBID) (CONTRACT 16-06A)

To approve the M and B Services LLC's Change Order No. 2, changing the completion date to June 27, 2018.

Motion carried 7-0

CONSIDER PROPOSED RESOLUTION NO. 374-17, TO ESTABLISH AN APPLICATION FEE FOR AMENDMENTS AND/OR PETITIONS TO AMEND THE ZONING ORDINANCE AND/OR ZONING MAP.

A motion was made by Mrs. Hess, second by Mr. Mathew, to approve Proposed Resolution # 374-17 to establish an Application Fee of \$500.00 for amendments and/or petitions to amend the Zoning Ordinance and/or Zoning Map.

A full and true copy of Resolutions #374-17 can be found in the Resolution Book.

Borough Manager

Motion carried 7-0

OTHER BUSINESS:

The 2018 Council Reorganization meeting will be held in the Council chambers on January 2, 2018 at 7:00 PM.

Councilman Mathew requested a brief executive session to discuss contractual matters.

Chief Jim Miller requested an executive session to discuss personnel matters.

Council recessed to take a short break at 8:17 PM. And returned at 8:25 PM.

Council then went in to Executive Session at 8:25 PM and returned to regular session at 8:30 PM.

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CONSIDER REQUEST TO CIVIL SERVICE COMMISSION FOR ELIGIBILITY LIST AND FOR PROMOTION LIST

A motion was made by Mrs. Hess, second by Mr. Geis, to request an eligibility list for part time officers and an eligibility list for promotion for corporal and/or sergeant from the Civil Service Commission.

Motion carried 7-0.

Being no further business, Council President Bayer then adjourned the meeting at 8:34 PM.

ATTEST:

Borough Manager

Council President

Approved by me this _____ day of _____, 2017.

Mayor